

KIRKLEES COMMUNITY HEALTHCARE SERVICES SCHEME OF RESERVATION AND DELEGATION

SCHEDULE OF MATTERS RESERVED TO THE KCHS BOARD

REF	DECISIONS RESERVED TO THE KCHS BOARD
NA	<p>General Enabling Provision</p> <ol style="list-style-type: none"> 1. The Board may determine any matter, for which it has delegated or statutory authority, it wishes in full session within its statutory powers.
NA	<p>Regulations and Control</p> <ol style="list-style-type: none"> 1. Approve a Schedule of Matters reserved to the Board Suspend Standing Orders. 2. Approve a scheme of delegation of powers from the Board to its Committees and Sub-Committees 3. Require and receive the declaration of Board members' interests which may conflict with those of the KCHS, determine the extent to which that member may remain involved with the matter under consideration. 4. Require and receive the declaration of officers' interests that may conflict with those of the PCT. 5. Approve arrangements for dealing with complaints in line with NHS Kirklees Policy. 6. Adopt the organisation structures, processes and procedures to facilitate the discharge of business by the KCHS and to agree modifications thereto. 7. Receive minutes and reports from Committees/Sub-Committees, including those that the KCHS is required by the Secretary of State or other regulation to establish, and to action appropriately. 8. Confirm the recommendations of the KCHS's Committees where they do not have executive powers. 9. Establish terms of reference and reporting arrangements of all Committees and Sub-Committees that are established by the Board.
NA	<p>Appointments/ Dismissals</p> <ol style="list-style-type: none"> 1. Appoint the Vice-Chairman of the Board. 2. Appoint and dismiss other Committees (and individual members) that are directly accountable to the Board. 3. Confirm appointment of members of any Committee of the KCHS as representatives on outside bodies.
NA	<p>Strategy, Local Delivery Plan and Budgets Adapt as necessary</p> <ol style="list-style-type: none"> 1. Define the strategic aims and objectives of the KCHS. 2. Approve plans in respect of the application of available financial resources to support the agreed Operational Plan. 3. Approve proposals for ensuring quality and developing clinical governance in services provided by the KCHS, having regard to any guidance issued by the Secretary of State. 4. Approve annually the KCHS operational plan 5. Approve the KCHS procedures for the management of risk in line with NHS Kirklees Risk Management Policy. 6. Approve budgets.

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	7. Approve annually KCHS proposed organisational development proposals.
	<p>Policy Determination</p> <ol style="list-style-type: none"> 1. KCHS will work within NHS Kirklees policy framework. 2. Policies that are specific to KCHS will be approved by KCHS Board and then ratified through NHS Kirklees processes.
	<p>Audit</p> <ol style="list-style-type: none"> 1. Receive the annual management letter received from the External Auditor, taking account of the advice, where appropriate, of the Audit Committee. 1. Receive an annual report from the Internal Auditor and agree action on recommendations where appropriate of the Audit Committee.
NA	<p>Annual Reports and Accounts</p> <ol style="list-style-type: none"> 1. Receipt and approval of the KCHS Annual Report and Annual Accounts.